

Kilpeck Parish Council

Minutes of an Ordinary Meeting of Kilpeck Parish Council
held in The Kilpeck Village Hall
on Monday 13th November 2023

No KPC/MW/196

Councillors Present

Councillor Mrs J Davies Chairman
Councillor Mr M Parsons Vice-Chairman
Councillor Mr N Eynon
Councillor Mr D Howie
Councillor Mr R Probert
Councillor Mr D Roden
Councillor Mr G Statham
Councillor Mr D Thompson

Clerk Mr M Walker

Also Present

Ward Councillor Mr Richard Thomas and two further members of the public

**The Ordinary Meeting of the Parish Council
was formally opened by the Chairman at 7.00pm**

1.0 Apologies for Absence

Apologies were received and accepted from Lengthsman Mr Terry Griffiths (Contracts) Police Representative and Mr James Howell Locality Steward not present

Parish Councillor Mrs Beth Wood tendered her resignation due to moving out of the area. The Clerk would now contact the Monitoring Officer so as to advertise the vacancy

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors.

No Declarations of Interest were made

2.2 To consider any written applications for dispensation.

No written applications received

3.0 Minutes

The Minutes of the Ordinary Parish Council Meeting No **KPC/MW/195** held on Monday 9th October 2023 were unanimously confirmed as a true record and signed by the Chairman

4.0 Financial Matter

4.1 Receipts

Terry Griffiths Contracts Invoice No TGC2386	£450.00
Applied for not yet received	

4.2 Invoices for Payment

Clerk's Salary October 2023	£675.79
Mileage	£10.58
Postage	£7.90
Tax £134.80 NIC £0.00	
Nett Pay £559.47	
Cheque 001107	
Dave Roden Construction & Plant Hire	£3,432.00
Works during 2022	
Cheque 001109	



Kilpeck & District Village Hall Invoice Number 136	£25.00
Hall Hire 9 th October 2023 2 hours @ £12.50 per hour	
Cheque 001110	
PKF Littlejohn External Auditors	£48.00
Statutory Fee Invoice No SB20233025	
Cheque 001111	
Terry Griffiths Contracts Invoice No TGC2436	£570.00
Kilpeck Parish Council Roads-specific task October 2023 (1) TGC2436	
Description of work carried out: -	
Specific Task Failed road drainage network	
U74006	
Gwerngenny Farm Area	
Locate and clear chambers and roads gullies	
Locate outfall in adjacent field (dug out by landowner)	
Jet connecting pipes	
4000ltrs water supplied by landowner	
Notes	
On inspection of the pipe entry/exit points it was clear that the pipe was completely blocked along its whole length between the chamber and the road gully	
We were able to jet the pipe through but could not maintain passage for water flow due to either collapsed pipe or dropped pipes allowing soil to enter pipe.	
Road has been marked where suspected issues were found.	
Options are to return and carry on jetting hoping to clear the pipe or to excavate and replace the area of pipe causing the problem.	
Cheque 001112	
Kilpeck PCC KPC13/23/01	£100.00
Community Benefit Grant	
Cheque 001113	
Wormbridge PCC KPC13/23/02	£100.00
Community Benefit Grant	
Cheque 001114	
St Devereux PCC KPC13/23/03	£100.00
Community Benefit Grant	
Cheque 001115	
Dore Community Transport KPC13/23/04	£250.00
Community Benefit Grant	
Cheque 001116	
Clerk's Salary October 2023	£675.79
Mileage	£18.68
Postage	£8.00
Tax £134.80 NIC £0.00	
Nett Pay £567.67	
Cheque 001117	

All payments **Unanimously** approved by the Parish Council

4-3 Bank Balances as per statements

@ 4 th October 2023	Bank Statement Treasurers Account	No 06	£14,805.84
@ 3 rd November 2023	Bank Statement Treasurers Account	No 07	£13,700.80
@ 5 th October 2023	Business Bank Instant-Savings Account	No S06	£35,180.53
@ 3 rd November 2023	Business Bank Instant-Savings Account	No S07	£35,212.92

Bank reconciliation signed by the Chairman for both accounts



5.0 2024 - 2025 Budget and Precept

5.1 To consider Draft Budget for approval

The 2024-2025 Draft Budget was considered and unanimously approved as presented at £19,000.00
Proposed by Councillor Mr M Parsons Vice-Chairman and Seconded by Councillor Mr G Statham

5.2 To agree 2024 - 2025 Precept

The Parish Council resolved to set the precept for the fiscal year 2024-2025 unchanged at £19,000.00

Proposed by Councillor Mr M Parsons Vice-Chairman and Seconded by Councillor Mr D Thompson

6.0 Public Question Time

Designated maximum period of **10 minutes** to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

No issues raised

7.0 Highways & Public Rights of Way Issues

7.1 Lengthsman report Terry Griffiths (Contracts)

List of Specific Tasks provided by the Parish Council and 1 day per month agreed
Lengthsman to continue as instructed

7.2 To receive any new General Highway or Public Rights of Way issues

Issues raised again reference A465 white lining and cats eyes, Ward Councillor to follow up
Clerk to report to Balfour Beatty / Herefordshire Council

Flood lights still a problem at Pontrilas Sawmills

Didley Pitch trees overhanging opposite Dales Farm A465 Kilpeck Turn - Clerk to contact Balfour Beatty

Footway at The Mynows

7.3 To agree further action “**Gateway**” application for Kilpeck Village (Site meeting will be required)

Quotation for **Assessment only** £970.07 + VAT {Excludes Construction Costs

Project Summary 28/07/2023 CCM332 – Kilpeck village gateway assessment only from Balfour Beatty / Herefordshire Council

Ward Councillor Mr Richard Thomas to investigate further

8.0 Defibrillator & Heartstart Course

Defibrillator training update Tuesday 24th October 7.00pm

Event well attended and another session to be organised for April 2024

9.0 Parish Notice Boards

Parish Notice Boards update for Wormbridge & Didley

Both Notice Boards are on order and awaiting delivery instructions probably mid December

10.0 Reports

10.1 Kilpeck Village Hall

Village Hall Quiz was very well attended with the hall being full

Application made for an Alcohol Licence

10.2 Ward Councillor Mr Richard Thomas

Mr Richard Thomas reported on the following:-

Balfour Beatty 2 year contract renewed

Planning on-going at Wormbridge

Planning Consultation 233221 Land at The Tram Inn adjoining parish

10.3 Police Representative

No Police present and no report available



10.4 Locality Steward Mr James Howell
Reports sent by email to all

11.0 Planning Consultation

Land at The Tram Inn No 233221 Proposed mixed use re-development of site with new commercial units and community gospel hall
Kilpeck Parish Council considered this consultation at their November meeting
Resolved unanimously :- No objections to the proposal
Reference number is FS-CASE-564356197

12.0 Information Sheet

1st March 2023 Planning Application 230357 Land at Wormbridge (both sides of A465) North of the Abbeydore Road
Hybrid planning application; Outline with all matters included except landscaping, for 70 new dwellings, new flexible workspace (Class E) and replacement childcare facility. Full Planning for the change of use of existing schoolhouse to residential and change of use of existing dwelling to a community facility (Class E, F1, and F2) and associated infrastructure

Application Still Valid

14th June 2023 Planning Consultation 231623 Wormbridge Court Wormbridge Hereford HR2 9DH
Proposed glazed entrance porch to East elevation, new porch to West elevation, repairs and other works required to facilitate the change of use of the building to a café and multi-office space
Listed Building Consent

Application Still Valid

Correspondence

No new correspondence received

2024 Calendar of Meeting Dates given to all Parish Councillors


13.0 Agenda of the Next Meeting

Items to be included at the next Parish Council Meeting

14.0 Date, Time and Venue of Next Meeting

The next Meeting will be an Ordinary Meeting of the Parish Council on
MONDAY 11th December 2023 to be held in Kilpeck Village Hall and to commence at **7.00pm**

Meeting declared closed at 8.20pm

Signed..........
Parish Council Chairman Councillor Mrs Joyce Davies
Date 11th December 2023